



Yvonne Wu

Virtual Assistant

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Yvonne's personal approach to managing her clients specific needs make her services both creative and personal.

Profile

I have more than ten years corporate experience, including such positions as marketing assistant, executive assistant, web technician, scheduler and call center customer service.

I have previously worked for a Religious Organization in which the owner was also a Author/Speaker. This company inspired me.

Keys to Success

Education is important to me. I have received a diploma in Marketing and Business Administration. Have obtained the Entrepreneur edge certificate and I belong to several virtual assistant organizations. I have done sub-contracting work for Marketers Choice a company that assists Coaches.

Strategies

I am currently enrolled in the Web Page design certificate program. I am proud of growing this extraordinary business. My job is both rewarding and challenging. After all, it is my dream job.

Community Involvement

- Volunteered at FACS,
- Autism Society Ontario, Secretary of the Board
- Volunteered as a March of Dimes Canvasser
- Volunteered Head Injury Association of Fort Erie, Technical and Maintenance Board Director